

RIBA



Royal Institute
of British Architects

RIBA CORNWALL PLANNING LIAISON MEETING

Location County Hall, Truro
Date of Meeting 12 January 2018, 10.00-12.00
Minutes prepared By PBWC
Purpose Meeting with Cornwall Council to discuss planning issues
Date 15.01.18

Present		Initials
David Edmondson	Cornwall Council – Head of Strategic Development	DE
Steve Kirby	Cornwall Council	SK
Tim Marsh	Cornwall Council	TM
Cian Spowart	PBWC/RIBA Cornwall Chair	CS

Apologies

Jane Hamlyn	Atelier 3/RIBA Cornwall Secretary	JH
Steve Havers	Cornwall Council	SH
Jason Jarvis	Lipscomb Jones/RIBA Cornwall Vice Chair	JJ
Matthew Wills	3HW Architecture & Design/ RIBA Cornwall Treasurer	MW

Distribution

As above.

1.0	AGENTS FORUM	Actions
1.01	DE highlighted that there are a number of these set up for the year. The first is on the 8 th of February entitled 'good community engagement'. A developers forum is scheduled for the 13 th March.	
1.02	Planning buddy system. Desire for more practices to be involved. CS to liaise with JH and add to next RIBA Newsletter.	



2.0	COUNCIL UPDATES	
2.01	<p>Member Training Next event is scheduled for 29th January 2018 in Camborne (Room GW1/2). Given reduced time for RIBA to prepare information TM/SK to lead this year using Gulval site training exercise used for parish training.</p> <p>Format to be 2hrs.</p> <p><i>Suggestion as follows:</i> <i>30mins intro from DE & CS about the value of good design</i> <i>20mins briefing from TM & SK on the site background and goals of the exercise</i> <i>30-40mins break into groups and carry out exercise (RIBA support to facilitate **Branch members needed).</i> <i>20mins Feedback and lessons learnt</i> <i>10mins close from DE.</i></p> <p>CS to contact Plymouth branch and see if they are interested in attending the members training event.</p>	
2.02	<p>SK highlighted that although not part of policy, the chief officer guidance notes are useful tools for reference when reviewing applications and still available.</p>	
2.03	<p>Design Review Panel. DE noted that it would be good to continue to have a strong RIBA panel on the CDRP when it next reviews. CS agreed Cornwall branch should support call for applicants at the relevant time.</p>	
2.04	<p>D&A for Minor applications TM/SK queried if D&A's or similar should be required for smaller applications noting that for housing of less than 10 units there was limited policy to review quality. CS to discuss with RIBA members and feedback thoughts. DE to review internal procedures and how this could be incorporated into validation processes.</p>	

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3.0	DESIGN GUIDE	
3.01	Design Guide SK/TM tabled the draft design code document. All agreed that further time to review is required to provide fuller feedback.	
3.02	SK/TM to complete and re-issue doc by Friday 19 th Jan Team to re-convenien around the 9 th February to feedback comments. DE to arrange a room.	
3.03	Initial comments from CS: <ul style="list-style-type: none">• Use only the best photos in the case studies to highlight a particular issue• Consider the intention of the guidance rather than being drawn into design specifics (inclusion of rooflights etc)	
4.0	UPCOMING EVENTS	
4.01	Ben Derbyshire visit 2 nd March CS outlined Jon Watkins e-mail and draft agenda. All agreed hosting member training on the same day would be tricky but that the morning session should be focused on: <ol style="list-style-type: none">1. Feedback on how the member training process works2. Positive RIBA/CC planning relationship3. How the design guide document is being developed *Important to have RIBA Cornwall branch members available for this and round table session later in the morning.	
4.02	Afternoon session to be focused on Hayle regeneration.	
5.0	DATE OF NEXT MEETING	
5.01	Date of next quarterly meeting to take place on Friday 13 th April 2018 at County Hall.	