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RIBA CORNWALL & CORNWALL ARCHITECTURAL TRUST AGM 2017

Location	Cornwall Council Offices, Chy Tревail, Bodmin
Date of Meeting	20 th September 2016 17.00– 18.30
Minutes prepared By	Jane Hamlyn
Purpose	AGM
Date	24th October 2017

Present		Initials
Claire Bower	RIBA South West	CB
James Cock	James Cock Architect	JC
David Edmondson	Cornwall Council	DE
Graham Gillam	Graham Gillam	GG
Jane Hamlyn	Atelier 3 Ltd/RIBA Cornwall Secretary	JH
Steve Havers	Cornwall Council	SH
Derek Jackson	Koha Architects	DJ
Paul Melling	CFD Architects	PM
Joe Poynton	Cornwall Architectural Trust Trustee	JP
Mark Roberts	Bazeley Partnership	MR
Cian Spowart	PBWC Architects/RIBA Cornwall Chair	CS
Jon Watkins	RIBA South West	JW
Matthew Wills	3HW/ RIBA Cornwall Treasurer	MW
Alastair Wilson	Stride Treglown/CAT Trustee	AW
Gary Wyatt	Koha Architects	GW

Apologies for Absence

Robert Burrows	Robert Burrows Associates/CAT Trustee	RB
Tim Hancock	Atelier 3 Ltd	TH
Andy Lolley	CFD Architects	AL

Distribution

RIBA Branch Members

A Branch of RIBA South West

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	RIBA CORNWALL & CORNWALL ARCHITECTURAL TRUST AGMS	Action
1.00	Minutes	
1.01	CS welcomed everyone to the AGM. The minutes from 2016 were reviewed and accepted.	
1.02	2.08 regarding the Boat Trip was highlighted as an event we would like to run again. Lack of funding prevented the event from running this year.	
1.03	Noted thanks to CFD Architects for once again running the popular Work Experience Competition.	
2.00	Recent Events	
2.01	Sandcastles 2016 – weather was not so good but great public turn out.	
2.02	The Alison Brooks Autumn Lecture was a great success and sold out. Maritime Museum was considered a really good venue with good feedback.	
2.03	We held the Christmas Lunch at Mannings which was also our Christmas Branch meeting. Meal was good once again and ideas were discussed for the next year.	
2.04	Jan 17 onwards: Cornwall Council Training Event for Local Members – also attended by some case officers. This was specifically aimed at briefing newer elected members on what design means to us. Event was well received and members engaged with RIBA members in discussions on design.	
2.05	In April the Cornish Buildings Group Conference took place, this year focussing on the topic of ‘Design’. RIBA Cornwall and the Cornwall Architectural Trust partnered with them to support the event which was also supported by Cornwall Council. A great chance to collaborate. Branch Chair Cian Spowart delivered the closing comments.	
2.06	Cornwall Council Planners Training – Bodmin and Heartlands	
2.07	CAT Summer Lecture – with speaker Patricia Brown. This	

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	<p>took place at Falmouth University once again and also tied in with the end of term exhibition in the Architecture school.</p>	
3.00	Educational Activities	
3.01	Work experience competition a great testament to Inette Austin-Smith, who sadly passed away earlier this year.	
3.02	Competition has been discussed at regional level and committee keen to see this grow across the country. Will need to decide a way to administer this.	
3.03	Local Enterprise Partnership- Working with Cornwall Council to raise profile of construction industry in Cornwall.	
4.00	Planning Activities	
4.01	Buddy system – this is a trial involving a few Chartered practices across the county who have been allocated a ‘Planning Buddy’ which is a dedicated Case Officer who is their main point of contact for general planning enquiries. Is proving very successful and looking to potentially expand this. In return practices can assist with any general architecture and design queries case officers may have as well as the free design training RIBA Cornwall has been offering to Cornwall Council.	
4.02	RTPI Conference – David Edmondson from Cornwall Council, along with Cian Spowart and Jane Hamlyn from RIBA Cornwall, and Claire Bower from RIBA SW travelled to the RTPI SW Conference in Weymouth. They presented a workshop explaining the working relationship between Cornwall Council and RIBA Cornwall and then demonstrated a series of exercises as examples of past training for delegates to attempt.	
5.00	RIBA South West Updates	
5.01	The RIBA South West AGM took place at the Atrium studio last year.	
5.02	Vice Chair Jason Jarvis represented RIBA Cornwall at the RIBA South West Awards ceremony this year.	
5.03	The Local Members’ forum took place in Hull	

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5.04	Jon Watkins suggested it would be good to get new president Ben Derbyshire down to Cornwall. This would particularly link in well with Cornwall Council activities.	
5.05	There has been a change of regional representatives. Mark Kemp of Parkes Lees stood down after 10 years of service. New Councillors are now Graham Devine and John Wilde.	
5.06	Cornwall branch was discussed at the last regional meeting – relationship with Council to be replicated elsewhere if possible.	
5.07	South West Annual Open Meeting scheduled for 24 October in Dartington.	
5.08	Noted RIBA response to Grenfell – check for more information online – good for everyone to check implications on Building Regulations etc..	
5.09	Falmouth University Architecture course has now got ARB accreditation and hopefully will have RIBA accreditation soon.	
5.10	Any requests for events/building tours – please let the committee know.	
5.11	Christmas lunch event to take place once again – look for ideas for this.	
5.12	Architectural baking competition proposed for next year.	
6.00	Accounts	
6.01	Treasurer Matt Wills provided a statement showing accounts and noted money is there to be used for activities. Please send suggestions.	
6.02	Cornwall Architectural Trust account looks good.	
6.03	Schools Account – this is the legacy of Inette Austin-Smith.	
6.04	AW queried whether there are specific rules attached to this account. It is understood that the use is supposed to be specifically for education purposes.	
6.05	CS noted Northern Soul event where branches have come	

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	together. Could money be used for something like this for example to build a work experience competition entry?	
7.00	Election of Officers	
7.01	Vote was taken to agree existing officers continue in their roles: Cian Spowart – Chair Jason Jarvis – Vice Chair Matthew Wills – Treasurer Jane Hamlyn – Secretary	
7.02	Many thanks to Mark Pearson for his work over the last couple of years as a trustee of the Cornwall Architectural Trust. He steps down and Jane Hamlyn takes over as the new trustee.	
8.00	Upcoming Events	
	The next events planned for Cornwall are as follows:	
8.01	Autumn Lecture – Eric Parry is to be this year’s CAT Guest Speaker with the event taking place for a second year in a row at the Maritime Museum in Falmouth. Tickets to go on sale shortly.	
8.02	We will be offering Cornwall Council more design training in January. CS called for volunteers to assist with this.	
8.03	CS would like to do more building visits next year – ideas for Spring 2018?	
8.04	CB looking into a potential visit in North Cornwall.	
8.05	Summer Lecture is to take place on 25 May 2018 at Falmouth University. Jamie Fobert has been approached to be the speaker.	
8.06	There will be an Agents Forum run by Cornwall Council on Friday 13 October which branch members are encouraged to attend.	
9.00	END OF AGM	
9.01	Date of Next Meeting In conjunction with the Christmas Lunch – details to be confirmed.	