

RIBA



DRAFT

RIBA CORNWALL PLANNING LIAISON MEETING

Location County Hall, Truro
Date of Meeting 2 December 2016, 10.0-12.00
Minutes prepared By Jane Hamlyn
Purpose Meeting with Cornwall Council to discuss planning issues
Date 3 December 2016

Present		Initials
David Edmondson	Cornwall Council – Head of Strategic Development	DE
Jane Hamlyn	Atelier 3/RIBA Cornwall Secretary	JH
Jason Jarvis	Lipscomb Jones/RIBA Cornwall Vice Chair	JJ
Mark Kemp	Parkes Lees/ RIBA Councillor	MK

Apologies

Cian Spowart, Tim Hancock, Matt Wills

Distribution

As above.

1.0	PLANNING UPDATES	Actions
1.01	DE to arrange meeting with Sam Irving at affordable housing regarding PPAs.	
1.02	Local Plan – Chief planning officer is developing guidance notes to clarify certain points particularly policy on infilling and rounding off – numbers etc..	
1.03	If there are any other policies that require clarification then please let Cornwall Council know.	
1.04	Guidance notes are to be circulated once produced. Will also be looking at holiday occupancy conditions and	

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	lifting of these.	
1.05	Neighbourhood plans – there is a newsletter which provides updates. So far 4 have been adopted. They should tie in with the Local Plan. 99 plans have been registered to date.	
1.06	Cornwall Council still working with Town and Parish Councils in regard to process and attitude.	
1.07	Planning Partnership is sharing info between Council and Local Parishes.	
1.08	Councillors looking more and more for public engagement particularly on larger schemes.	
2.0	APPLICATION PROCESS	
2.01	Consistency of Pre-Apps – MK thinks this has improved. JH said it helps to engage with case officer and steer the process.	
2.02	DE queried whether some reports were still appearing to be cut and pasted.	
2.03	Case officers can now access info from other case officers in case they are on long term sick leave.	
2.04	Are some conditions moving back to Building Control? This was suggested in a recent seminar MK attended – carbon data etc.. DE would still like to see this info at an early stage and members are asking for it too.	
3.0	HERITAGE PROJECTS	
3.01	JJ said still finding more reports are required. Heritage Impact Assessments increasingly being requested.	
3.02	Conditions of a heritage project – is there enough resource within the council to send an officer out to check it has been complied with.	
3.03	What amount of opening up works is acceptable before applying for Listed Building Consent? Sometimes it is necessary to do this and take samples before agreeing a spec and way to proceed with works.	

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4.0	RIBA/PLANNING COMBINED ACTIVITIES	
4.01	RTPI conference in Weymouth. DE keen to do slot with RIBA Cornwall as discussed.	
4.02	It was disappointing that no one from RIBA Cornwall attended the DRP steering group. We should be encouraging more clients to go to DRP.	
4.03	DE noted thanks to RIBA members who are involved in DRP. They have done a survey of people using service and got feedback. Local members are invited along as an observer and feel it is important for case officers to attend. DE to circulate review information.	
4.04	Chief Executive wants Cornwall Council to prepare design briefs for certain sites, and would be good for DRP and RIBA members to help with this.	
5.0	OTHER UPDATES/USEFUL INFO	
5.01	Cornwall Council has appointed a new Economic Growth and Development Director, John Betty who previously worked for Stoke.	
5.02	DE to send the 'Day in the Life of a Planning Application' tool for RIBA to review. It was suggested that a link to RIBA Plan of Work Document and RIBA SW website would be good and make it a shared tool.	
5.03	MK noted the interactive Cornwall Mapping facility was particularly useful. JH agreed.	
5.04	It is possible to sign up to the Land Registry map search (long sign up process) but then free to view ownership.	
5.05	It was suggested that a document to explain the list of saved policies in Local Plan would be helpful.	
6.0	Date of Next Meeting	
6.01	This is to be Friday 3 March 2017, 10.30am at New County Hall, Truro.	