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RIBA CORNWALL PLANNING LIAISON MEETING

Location New County Hall, Truro
Date of Meeting 3 March 2016, 10.00-12.00
Minutes prepared By Jane Hamlyn
Purpose Meeting with Cornwall Council to discuss planning issues
Date 6 March 2016

Present		Initials
David Edmondson	Cornwall Council – Head of Strategic Development	DE
Jane Hamlyn	Atelier 3/RIBA Cornwall Chair	JH
Tim Hancock	Atelier 3/RIBA Cornwall	TH
Matt Wills	3HW/RIBA Cornwall Treasurer	MW
 Apologies for Absence		
Mark Kemp	Parkes Lees/RIBA Councillor	MK

Distribution

As above.

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1.00	OUTCOMES FROM DECEMBER DESIGN MEETING	Action
1.01	Edwina Hannaford met with Phil Mason following the round table discussion between RIBA, CDRP and CC in December 2015. He is now prioritising design a lot more.	
1.02	There is to be a staff conference which will include design and also Design Review Panels.	
1.03	Steve Havers is looking into organising a Design Conference, which would hopefully include support from the RIBA.	
1.04	Cornwall Council would lead and structure the event and RIBA would provide support and expertise. Dual branding.	
1.05	Will be a session on design at the Developers' Forum, which will be run by the Housing Team.	
1.06	DE suggested it would be good for RIBA members to have more input into Neighbourhood Plans. JH is involved with Saltash Neighbourhood Plan and agreed it would be good for more members to get involved and offer guidance on design to the groups.	
1.07	The suggestion to set up a 'Phone a Friend' Architect/Planning Guidance helpline has not yet been investigated. Some reservations about how this would be used, would it be a way to bypass the Pre-App procedure. JH to look into how this could work.	
1.08	DE explained the quality circle concept in the council for reviewing applications.	
1.09	Could there be a design element to the Agents Forums?	
1.10	Good to set up Design Training with the universities – Cornwall Council already has links with Plymouth University, but would be good to set up links with new Architecture course at Falmouth University. Tom Ebdon, could help at Falmouth or Bob Brown at Plymouth.	
2.00	PRE-APPS & PPAS	
2.01	Discussed the inconsistencies in the system and concerns raised by RIBA members.	
2.02	DE explained there is to be a re-launch of the PPAs with the	

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	final document due out later this month.	
2.03	Discussed again how the lack of trust and communication between architects and agents could help improve this.	
2.04	Would be helpful for PPA to generate a checklist to assist registration teams where certain items have been agreed at this stage.	
3.0	NEXT ACTIONS	
3.01	DE to send proposed dates for Design Conference/Developers' Forum/Agents' Forum.	DE
3.02	JH to look into Architect/Planner Helpline.	JH
3.03	JH to get some feedback on the new CDRP from RIBA members – panellists and users of the service.	JH
3.04	JH to send December meeting notes through for information.	JH
3.05	DE to invite a Planning Officer along to next Liaison Meeting to discuss thoughts/issues from the front line.	DE
4.0	Date of Next Meeting	
4.01	Next meeting to be 10 June 2016, 10am, Circuit House in Truro.	
4.02	DE and JH may meet prior to this to discuss setting up the Design Conference.	