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RIBA CORNWALL PLANNING LIAISON MEETING

Location New County Hall, Truro
Date of Meeting 18th March 2015, 9.30-11.30
Minutes prepared By Jane Hamlyn
Purpose Meeting with Cornwall Council to discuss planning service – specifically Conservation and Design Review Panels
Date 13th April 2015

Present		Initials
David Edmondson	Cornwall Council – Head of Strategic Development	DE
Jane Hamlyn	Atelier 3/RIBA Cornwall Chair	JH
Mark Kemp	Parkes Lees/RIBA Regional Councillor	MK
Colin Sellers	Cornwall Council – Historic Environment	CS
Tony Smith	Lavigne Lonsdale/RIBA Cornwall	TS
Matt Wills	3HW/RIBA Cornwall Treasurer	MW

Apologies for Absence

Tim Hancock Atelier 3/RIBA SW Immediate Past Chair

Distribution

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		Action
	UPDATES TO CONSERVATION SERVICES: Colin Sellers outlines the proposals:	
1.00	General Overview	
1.01	Tailor requirements and input to project	
	Mostly aimed at larger projects	
1.02	58% applications responded to, to be pushed up to a target of 80%	
1.03	Aiming to get all case officers competent in as many specialist areas as possible	
2.00	Application Process	
2.01	Will apply a 'lighter touch' for professionals	
2.02	New Pre-App process specific to historic environment	
2.03	New post being advertised for a Development Officer with a specialism in the Historic Environment	
2.04	English Heritage Guidance will dictate who gets the 'light touch' with applications. There will be a time saving benefit, but not cost saving unfortunately. Likely to be 6 days rather than 63 days.	
2.05	Registration will be tougher – looking for more and better quality information otherwise application will be automatically refused – guidelines are to be produced.	
2.06	EH will still be statutory consultees for Grade II* and above, also at Pre-app stage.	
3.00	Conservation Teams	
3.01	Conservation service currently divided into the following 3 teams:	
3.02	<u>Heritage Strategy Team</u>	
	Divises the policies and strategies for Conservation Areas and the wider historic environment and is concerned with 'place	

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	<p>making'. The provides the framework for the Historic Environment Team to reference</p> <p>Key members:</p> <ul style="list-style-type: none">• Dan Ratcliff – archaeologist• Andrew Richards – former conservation officer• Nick Cahill – conservation architect	
3.03	<p><u>Cornwall Archaeology Team</u></p> <p>Team responsible for setting the overall context in Cornwall</p>	
3.04	<p><u>Historic Environment Team</u></p> <p>Deals with the applications and only point of contact from a planning/listed building application point of view</p> <ul style="list-style-type: none">• Colin Sellers – Manager• Nina Paternoster– senior officer/conservation officer (currently on sick leave)• Vic Robinson – senior officer/conservation officer• Phil Copleston – senior officer/archaeologist• Tammy – planning office with specialist conservation skills• New person to be appointed – planning officer with specialist conservation skills	
4.00	<p>DESIGN REVIEW PANELS</p>	
4.01	<p>DRP branch payments – these are to be organised through Cornwall Council</p>	
4.02	<p>Intention is for Mark Pearson’s company to organise the admin side of this.</p>	
4.03	<p>Would like to develop a team of 12 with four panellists</p>	

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4.04	There will be a steering group of which one will be a RIBA representative	
4.05	There will be interviews for RIBA members to get onto the approved DRP list	
5.00	MEMBER TRAINING	
5.01	Would like to put on a workshop to give design training to Cornwall Council Local Members	
5.02	EH have done a full day's training	
5.03	12 July possible date - Afternoon slot member training	
5.04	Design Process with Case Study might be a good set up	
6.00	NEXT ACTIONS	
6.01	Put together some notes to inform the branch regarding conservation matters	
6.02	Draft a response to Cornwall Council	
6.03	Contact the existing DRP panellists to explain proposed changes to organisation and respond to Mark Pearson	
7.00	Date of Next Meeting	
7.01	Next meeting to be Wednesday 6 th May 2015 at 9.30am	